

Position Description
National Security Policy Analyst, Ballistic Missile Defense

Toeroek Associates, a dynamic small business provider of specialty consulting and analysis services to the U.S. Government, is seeking a qualified candidate to fill an immediate opening in the Pentagon.

NOTE: TOP SECRET CLEARANCE REQUIRED

Senior-level National Security Policy Analyst to support the Headquarters USAF Strategic Plans and Policy Division. This office is the Headquarters Air Force focal point for ensuring Air Force synchronization-integration of Integrated Air and Missile Defenses.

Duties include:

Provide support to Air Force efforts to transition and transfer and establish lead service responsibilities for MDA-developed BMD systems; advocate and monitor development of new BMD systems focusing on AF core competencies.

Facilitate AF participation in joint and task-specific exercises including Terminal Fury, Austere Challenge, Global Thunder and Unified Engagement to explore appropriate service roles and responsibilities in integrating ballistic missile defense into the larger joint war fight.

Provide coordination oversight of the AF-MDA overarching MOA; program element monitor support for Air Force missile defense program element and Air Force support to USSTRATCOM and the transfer of PEs from the developer (i.e. MDA) to the AF.

Provide SME support on current Ballistic Missile and Air Defense policy at the National, DoD, Joint and Service level concerning current and emerging BMD systems, capabilities, policy; doctrine and professional development for senior level forums such as AF-MDA Board of Directors, Operational Forces Standing Committee, Missile Defense Executive Board, USSTRATCOM's air and missile defense management structure and the Warfighter Involvement Process.

Clearance:

Applicants must hold a current DOD TOP SECRET.

Experience/Skills:

MAJCOM or Service-level staff experience (highly desired). Battle management background, Air and Space Operations Center experience, or intelligence background (desired). Position involves a range of research, analysis, execution, and staffing activities, as well as significant senior leadership interaction. Strong staffing and oral and written communication skills a must. Proficiency with Microsoft Office products, including PowerPoint and other common software applications, is required

EDUCATION:

Masters Degree desired; Bachelors Degree required, preferably in a related technical field, political science or national security.

Salary commensurate with experience; full benefits package.

Interested candidates should respond directly to the Craigs List advertisement or submit their resumes to:

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www.toeroek.com